

NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 16

NOTICE OF PUBLIC MEETING

In accordance with Chapter 551 of the Texas Government Code, take notice that the Board of Directors of Northwest Harris County Municipal Utility District No. 16 will hold a public meeting at **6606 Whimsey Court, Houston, Texas 77084** at **7:00 p.m.** on **Monday, December 9, 2024.** Additionally, any interested members of the public will be able to join the meeting via videoconference/teleconference.

Video Conference: <https://meet.google.com/vmo-nnor-osj>

Teleconference: (US) +1 240-794-4153 PIN: 122 297 488#

At this meeting, the Board will consider and authorize appropriate action on the following:

1. **PUBLIC COMMENT;**
2. **MINUTES OF THE NOVEMBER 11, 2024 BOARD MEETING;**
3. **GENERAL MATTERS:**
 - A. On-Site Security Report, including WeBuild Report;
 - B. Annual Agenda for 2025;
 - C. Election of Board of Officers of Harris Central Appraisal District;
 - D. Discuss fees for Westminster Landing HOA and Westminster Village HOA;
4. **CONSENT AGENDA:** The following items are considered routine by the Board and will be enacted by one motion. No separate discussion will occur on these items unless a Board member or member of the public so requests, in which event, the item will be removed and placed on the Regular Agenda:
 - A. Tax Assessor/Collector's Report, including approve payment of tax related invoices and issuance of checks;
 - B. Bookkeeper's Report, including approve payment of invoices and issuance of checks, including Pay Estimates;
 - C. Operator's Report, including report on monthly operations and repairs;
 - D. Engineer's Report;
 - E. Communication Services Report;
5. **REGULAR AGENDA:**
 - A. Management Services Report;
 - B. Communications Report;
 - C. Double Oak Report;
 - D. Additional Action Items from Tax Assessor/Collector:
 - 1) Status of collections;
 - 2) Pay bills from Tax Account;
 - 3) Delinquent Tax Report;
 - 4) Public Hearing to Authorize Termination of Service for Non-Payment of Delinquent Taxes;
 - E. Additional Action Items from Bookkeeper;
 - F. Additional Action Items from Operator, including:
 - 1) Customer correspondence, if any;
 - 2) Public hearing regarding terminations of service for lack of payment;
 - 3) Authorize termination of service for lack of payment;

- 4) Such other matters presented by Operator;
- 5) Gates at Plant Facilities;
- G. Additional Items from Engineer, including:
 - 1) Regional Wastewater Treatment Plant;
 - 2) Water Plant No. 1 Rehabilitation project;
 - 3) Water, Sanitary and Drainage to serve Hillsdale Creek Development;
 - 4) Utility Service Requests;
 - 5) Capital Projects Report;
 - 6) Authorizing and/or concurring with the design, advertisement for bids and/or award of contracts for the construction of water, sanitary sewer and drainage or other facilities within the District;
 - 7) Approving and/or concurring in the approval of pay estimates and change orders on current construction projects within the District;
 - 8) Acceptance of site and/or easement conveyances for facilities constructed or to be constructed for or on behalf of the District;
 - 9) Granting or consenting to easements or encroachments over District property;
 - 10) Texas Commission on Environmental Quality Correspondence;
 - 11) Bond Application Report;
6. **ATTORNEY'S REPORT;**
 - A. Internal Video Recording Policy;
7. **EXECUTIVE SESSION, AS NECESSARY:**
 - A. Pursuant to Chapter 551 of the Texas Government Code, Subchapter D, of the Open Meetings Act, discuss matters relating to attorney-client privilege, potential litigation, security matters and/or real estate matters, respectively;
 - B. Reconvene in Open Session; and
 - C. Vote on matters considered in Executive Session, if any.



Zachary Petrov
Johnson Petrov LLP
Attorneys for Northwest Harris County MUD No. 16
2929 Allen Parkway, Suite 3150
Houston, Texas 77019